

ADVISORY COUNCIL MEETING
Council on Law Enforcement Education and Training
2401 Egypt Road
Ada, Oklahoma 74820
July 12, 2023
10:00 a.m.
MINUTES

MEMBERS PRESENT:

Chief JR Kidney, Tecumseh PD, Chairman
Agent Brian Gooch, OBN, Vice-Chairman
Major Beto Balderrama, OKC PD
Chief Kendra Brown, SWOSU
Asst. Chief Dustan Chandler, Anadarko PD
Chief Kevin Main, Newkirk PD
Captain Randy Tanner, Tahlequah PD
Chief Adam Taylor, Union City PD
Agent Jason Tucker, OBN
Major Mark Wollmershauser, Tulsa PD
Inspector General Theodore Woodhead, DOC

STAFF PRESENT:

Darry Stacy, Executive Director
Marcus Williams, Assistant Director
Jason Potter, Operations Manager
Preston Draper, General Counsel
Shelly Lowrance, Recording Secretary

MEMBERS ABSENT:

Major Joseph Lang, OHP
Sheriff Reuben Parker, Beaver County SO

GUESTS:

Wes Phelps, Tulsa PD

1. Call Meeting to Order

Chairman, Chief Kidney called the meeting to order at 10:00 a.m.

2. Roll Call

Roll was called and eleven members were present, representing a quorum.

3. Open Meeting Act Compliance

Chairman, Chief Kidney verified that this meeting is being held in compliance with the Oklahoma Open Meetings Act. Notice was given to the Secretary of State on October 22, 2022, and the agenda posted July 10, 2023.

4. Pledge of Allegiance was led by Chairman, Chief Kidney.

5. Introduction of guests

Discussion: Chairman, Chief Kidney welcomed Director Stacy and Asst. Director Williams to the meeting. Wes Phelps, Tulsa PD, introduced himself.

6. Election of an Advisory Council Vice-Chair.

Discussion: Chairman, Chief Kidney opened for nominations.
Chief Kidney nominated Agent Gooch. No other nominations were received.

Action Taken: Chairman, Chief Kidney made a motion to appoint Agent Brian Gooch as Vice-Chairman of the Advisory Council. Captain Tanner seconded the motion. Chief Kidney voted yes. Major Balderrama voted yes. Chief Brown voted yes. Asst. Chief Chandler voted yes. Agent Gooch abstained. Chief Main voted yes. Captain Tanner voted yes. Chief Taylor voted yes. Agent Tucker voted yes. Major Wollmershauser voted yes. Inspector General Woodhead voted yes. Motion carried 10-0 and 1 abstention.

7. Approval of Minutes

Discussion: Chairman, Chief Kidney asked about an informal discussion on Advisory Council board member absentees for meetings, to discuss under agenda item 13 – Board Comments.

Action Taken: Asst. Chief Chandler made a motion to approve the minutes from April 5, 2023, as written. Major Wollmershauser seconded the motion. Chief Kidney voted yes. Major Balderrama voted yes. Chief Brown voted yes. Asst. Chief Chandler voted yes. Agent Gooch voted yes. Chief Main voted yes. Captain Tanner voted yes. Chief Taylor voted yes. Agent Tucker voted yes. Major Wollmershauser voted yes. Inspector General Woodhead voted yes. Motion carried 11-0.

8. Advisory Council Vacancy – Southeast Quadrant

Discussion: Agent Gooch gave an update on the subcommittee (himself, Chief Brown, and Captain Tanner) interviewed three applicants and recommended Chief Billy Hooper, Poteau PD.

Action taken: Agent Tucker made a motion to appoint Chief Hooper, Poteau PD, as a SE Quadrant representative to the Advisory Council. Chief Taylor seconded the motion. Chief Kidney voted yes. Major Balderrama voted yes. Chief Brown voted yes. Asst. Chief Chandler voted yes. Agent Gooch voted yes. Chief Main voted yes. Captain Tanner voted yes. Chief Taylor voted yes. Agent Tucker voted yes. Major Wollmershauser voted yes. Inspector General Woodhead voted yes. Motion carried 11-0.

9. Advisory Council Vacancy – Northeast Quadrant

Discussion: Chief Kidney gave an overview of the process. The ad will be posted and close on September 27, 2023. The vacancy notice will be sent to the OACP and the OSA.

No action taken.

10. Proposed 2024 Meeting Dates

Wednesday – January 10th
Wednesday – April 10th
Wednesday – July 10th
Wednesday – October 9th

Action taken: Asst. Chief Chandler made a motion to approve 2024 meeting dates at CLEET beginning at 10:00 a.m. Major Balderrama seconded the motion. Chief Kidney voted yes. Major Balderrama voted yes. Chief Brown voted yes. Asst. Chief Chandler voted yes. Agent Gooch voted yes. Chief Main voted yes. Captain Tanner voted yes. Chief Taylor voted yes. Agent Tucker voted yes. Major Wollmershauser voted yes. Inspector General Woodhead voted yes. Motion carried 11-0.

10:50 a.m.

Action taken: Major Wollmershauser made a motion to reopen 2024 meeting dates. Captain Tanner seconded the motion. Chief Kidney voted yes. Major Balderrama voted yes. Chief Brown voted yes. Asst. Chief Chandler voted yes. Agent Gooch voted yes. Chief Main voted yes. Captain Tanner voted yes. Chief Taylor voted yes. Agent Tucker voted yes. Major Wollmershauser voted yes. Inspector General Woodhead voted yes. Motion carried 11-0.

Wednesday – October 2nd

Action taken: Major Wollmershauser made a motion to amend 2024 October meeting date to October 2, 2024, at CLEET beginning at 10:00 a.m. Captain Tanner seconded the motion. Chief Kidney voted yes. Major Balderrama voted yes. Chief Brown voted yes. Asst. Chief Chandler voted yes. Agent Gooch voted yes. Chief Main voted yes. Captain Tanner voted yes. Chief Taylor voted yes. Agent Tucker voted yes. Major Wollmershauser voted yes. Inspector General Woodhead voted yes. Motion carried 11-0.

11. Discussion concerning BPOCs and reserve academies training standards

Discussion:

- Minimum standards.
- Firearms / shotguns.
- Reserve academies.
- BPOCs.
- LEDT – minimum standards.
- Firearms – Phase 1, 2, and 3.
- Instructors held accountable if they are not upholding the minimum standards.

Chairman Chief Kidney stated the need to hold the minimum standards and inspect/audit reserve academies/BPOCs.

Director Stacey commented:

- Accountability to address standards.
- Two new Field Rep/Instructor positions will be in the field.
- Field Rep Lead position will supervise field reps.
- Minimum standards must be upheld.
- This board is the eyes and ears of CLEET.
- We are a service agency and are here to serve law enforcement.
- Hold people accountable and regulate.
- Are we being effective?
- Instructor accountability.
- Curriculum review.

No action required.

12. Director/Legislative Report

Discussion: Director Stacy reported on the following:

- Hired new assistant director Marcus Williams – Introduction.
- Jason Potter, Operations Manager.
- Attended the OACP annual conference in Durant.
- Attended Leaders of Oklahoma conversation with Tom Cole.

- Attended Ada Jobs Foundation board meeting.
- Attended both OSA and OACP board meetings.
- Attended State Law Enforcement Memorial and OCPD Memorial.
- CLEET 60th Anniversary Celebration.
- Individually meeting with numerous Sheriffs and Chiefs.
- Attended ADA Chamber of Commerce Banquet.
- AD Williams attended SW region OSA meeting.
- Met with Representative Rosecrants in reference to a new stalking law.
- Attended a virtual meeting with Wisconsin working group on stalking.
- Operations Manager Potter working with Representative Ford regarding potential interim study on domestic violence.
- Interviewed for PIO/Marketing/Legislative Liaison position.
- Application period has ended for two new Field Rep/Instructor positions.
- Interviewed for 3 new data entry clerks.
- Hired two new maintenance technicians.
- Internally promoted Kevin McCullough to Lead Field Representative.
- Will be posting for Field Representative and two new instructors.
- Trisha Taylor accepted position with OMMA as investigator.

Graduations attended:

- Metro Tech.
- Keynote speaker at MNTC reserve academy.
- Cleet graduation at ECU, guest speaker was Trisha Everest, Secretary of Public Safety.
- Canadian Valley Technology.
- OHP 71st

- Completed State Budget submission and creating CLEET budget.
- Update Commissioned officer policy and statutory authority.
- Graduated academy, started another.
- Finalizing steps and procedures with Instacard.
- Completed pre-project meeting with Benchmark on LEDT rehab.
- Started research and development of Simunition House.
- Started site survey of facility on safety and security.
- Completed initial OSAI audit.
- Created new organizational chart for CLEET.
- Started inventory audit of CLEET that should be completed by end of July.
- Established protocol and swearing-in of all CLEET commissioned personnel.
- Obtained 5 LEDT vehicles from CCSO.
- Completed onboarding process for new employees and termination procedures.
- Coordinating on FBI/OSBI fingerprint solution.
- Updating policy and staff duties and responsibilities.
- Updated letterhead and memo templates for CLEET.
- Updating and training all supervisors on OMES progressive discipline policy.
- Updated CLEET progressive discipline form.
- Starting research on Energy audit.

- Reviewing policy and procedures on Promissory notes and suspensions.
- Joined Access Oklahoma Surplus for equipment needs from state auction.
- Coordinating with DPS regarding HB 2903 SRO Active Shooting Training.
- Criminal Investigations Academy is currently underway.

Gave an overview of Field Rep activity.

Director Stacy stated that he is always available.

- Thank you for the Director's report and field rep activity.
- Online activity for basic academy – three weeks.

Marcus Williams stated that customer service is the number one priority.

No action required.

13. Board Comments

Discussion: Advisory Council meeting absentees for meetings. What can we do?

Director Stacy suggested a formal letter be sent out to all board members with the CLEET rule on absences and expectations moving forward.

CLEET staff will proceed with the letter as requested by Chairman Chief Kidney.

Legislative Breakfast Feb. 9th in Shawnee.

Train the Trainers in Shawnee at Gordon Cooper - Sept/Oct 2023.

Chiefs Legislative meeting on January 26th from 9:00 a.m.-11:00 a.m.

Agent Gooch stated that he appreciates the attendance of the Asst. Director at the Low Light Stress Inoculation.

No action required.

14. Public Comments

Discussion: Jason Potter, Operations Manager, stated the appreciation he has for the Director and Asst. Director and encourages all to get to know them. They will do great things for CLEET.

No action required.

15. New Business

There was no discussion.

No action taken.

16. Adjournment

Action Taken: Agent Tucker made a motion to adjourn. Agent Gooch seconded the motion. Chief Kidney voted yes. Major Balderrama voted yes. Chief Brown voted yes. Asst. Chief Chandler voted yes. Agent Gooch voted yes. Chief Main voted yes. Captain Tanner voted yes. Chief Taylor voted yes. Agent Tucker voted yes. Major Wollmershauser voted yes. Inspector General Woodhead voted yes. Motion carried 11-0.

Chairman, Chief Kidney adjourned the meeting at 10:57 a.m.